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| **Final External Evaluation Service for the project**  **“Enhancing Youth Education, Employment and Participation in Conflict-affected Areas in Georgia and Ukraine”** |

**Timeline of evaluation**: September 2021-January 2022 (in total 60 workings days)

**Language:** English

**1.Context and background to the project**

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| The project under review has been implemented in Georgia and in Ukraine by DRC and its implementing partners EDEC and MYU since December 2018. The project’s overall Objective is to enhance the livelihoods of internally displaced and conflict-affected youth and foster their meaningful participation in society. The specific objectives (SOs) are: 1. To increase educational, employment and entrepreneurial opportunities for IDP and conflict-affected youth. 2.To strengthen state-civic cooperation over youth education, employment and entrepreneurship issues through advocacy and capacity-building of GoG and GoU institutions.  The project aims to bring the following outputs:   * 1. Internally displaced and conflict-affected youth have been provided with vocational training and internships in Ukraine.   2. Market-driven entrepreneurship educational course developed and rolled out in Georgia.   3. Young entrepreneurs have established business partnerships with successful entrepreneurs and have been mentored, coached and consulted by experts in Georgia.   4. Young IDPs have been provided with micro-business and agricultural grants in Ukraine.   5. IDP and conflict-affected youth have been certified, validated and undertaken internship under the dual vocational educational scheme in Georgia.   2.1 Research on successful youth entrepreneurship and employment schemes practiced in  selected one EU member country conducted and published in Georgia and in Ukraine.   * 1. Exchange of experiences between Georgia and Ukraine government representatives on youth entrepreneurship and employment, combined with an evidence based modelisation for concrete replicability of one EU-country youth entrepreneurship support system into Georgia, to support the shaping of one section of the Georgian National Action Plan for youth, under the lead of the LEPL Youth Agency in coordination with UN and EU-funded established consortium.   2. Needs based technical assistance provided to Regional Employment Support Centres and Centres for Professional and Technical Education in Ukraine.   3. Targeted youth education and employment recommendations drafted and presented to authorities in Georgia.   Overall, the project has around 580 direct beneficiaries among young IDP and conflict affected youth in both countries and also influence the youth policy in Georgia and in Ukraine and improve the service delivery to young people by state agencies. |

**2.Objectives of the Evaluation**

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| The objective of the final evaluation is to review project activities and outcomes, and synthesize key lessons learned.  The final evaluation will cover the project’s aspects related to relevance, efficiency, effectiveness of set outcomes and sustainability and COVID impact on the achievement of project objectives. |

**3.Intended use of the Evaluation findings and recommendations**

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| The final evaluation findings will be used to document project achievements and contribution to the development of youth sector in Georgia and Ukraine and generate lessons learned for future projects. |

**4.Scope of the evaluation**

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| * The scope of the evaluation will be as follows   + The whole of the project in terms of timeframe will be covered   + Thematic areas, in particular: * Georgia: Entrepreneurship component (enterprising schools and B2B forum) and Dual VET component – Outputs 1.2, 1.3 and 1.5 under Outcome SO 1. * Ukraine: Financial grant support to targeted beneficiaries– Output 1.1 and 1.4 under SO1   + Geographical areas * Georgia: Samegrelo, Shida Kartli, Mtskheta-Mtianeti * Ukraine: Donetsk Oblast * The evaluation will be carried out remotely due to C-19 pandemic worldwide. |

**5.Key evaluation questions**

Key directions that have to be addressed while final external evaluation are the following:

1. EFFICIENCY- Have the resources been used efficiently to meet the project outputs and outcomes? (Georgia, Ukraine)
2. RELEVANCE - Were the project objectives relevant for the local context (the actual environment where the project operates), and needs of the target population? (Georgia, Ukraine)
3. EFFECTIVENESS - Did the project achieve its planned objectives and outcomes and targets upon completion? What were the main constraints, problems, and areas in need of further attention? (Georgia, Ukraine)
4. SUSTAINABILITY - Will the project outcomes as well as products created in the frames of the project be sustained after the end of the project? To what extent? (Georgia, Ukraine)
5. COVID - IMPACT - What was the impact of the COVID pandemic on the achievement of the project’s set objectives? What challenges and problems were identified due to COVID restrictions? (Georgia, Ukraine)

**6.Evaluation deliverables**

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| * Inception Report / Response to ToR * Draft Report * Final Report * DRC Lessons Learned Note |

**7.Methodology**

The evaluation methodology shall be developed by the evaluator(s) and described in the response to the ToR.

Final evaluation shall be conducted as performance evaluation using qualitative methods: document review (progress reports, mid-term evaluation), key informant interviews, focus group discussions, baseline-endline comparison and direct observations. Quantitative data collected in the course of performance monitoring, baseline and endline data collected by the project implementing partners should be incorporated into the analysis. The evaluation will make use of before-after comparisons especially for assessing the improvement of livelihood conditions of targeted IDP and conflict affected youth.

The selected evaluator (s) shall review the existing documents created in the frames of the project such as project proposal, budget, LFA, progress reports, thematic publications, and other related documents. All respective resources that might contribute to fulfilment of final external evaluation will be shared with selected evaluator.

**8.** **Required Qualifications and Experience**

The successful consultant should have a minimum of the following qualifications and experience:

* Demonstrated experience in carrying out evaluation activities independently or under minimum supervision
* Demonstrated experience in development of reports and respective documents.
* Demonstrated analytical and reporting skills
* Fluency in Georgian and English, Russian would be advantageous.

**9.Procedure for submission of quotation**

Interested candidates are requested to submit the following documents in response to these terms of reference:

* Curriculum Vitae including at least 2 references.
* Motivation Letter describing their relevant education and working experiences, knowledge and understanding of evaluation activities and processes.
* Technical Proposal/methodology including the timetable for suggested activities
* Filled and signed Request for Quotation Form (please see attached)
* Completed and signed DRC supplier profile registration form (please see attached).
* Signed Code of conduct (please see attached).

**10.Proposal Evaluation and Selection**

The evaluation is made on a technical and financial basis.

The proposed technical offer by bidders will be evaluated using the following criteria, and points will be allocated on a scale from 1 – 10 for each of the criteria stipulated below, whereas the weighting is as follows:

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| **Relevant Qualifications (60%)** | * Demonstrated experience in leading project Evaluation (30%) |
| * Demonstrated experience in developing analytical reports (30%) |
| **Proposed services (40%)** | * The proposed methodology is relevant to the DRC requirement (40%) |
| **Total** | **100%** |

All bidders must obtain an **average score of at least five** for the total technical scoring in order to proceed to the financial evaluation. The financial offer will then be weighed against the technical offer.

**Nota Bene:** The total cost of the financial offer should be mentioned in the DRC Bid Form (RFQ). The total price offered should be a lump sum price, including all costs relevant for the assignment.